**JOB DESCRIPTION**

|  |
| --- |
| **EMPLOYER INFORMATION** |

**Name**: Red Crescent Society of Tajikistan (RCST)
**Address**: Tajikistan, Dushanbe city, 120 Umar Khayom Street, 734017

**Phone**: (992 37) 2240374

|  |
| --- |
| **EMPLOYMENT ELIGIBILITY** |

**Job Title**: Disaster Risk Reduction Advisor
**Duty Station**: Dushanbe, Tajikistan (with travel to provinces and regional meetings)
**Duration**: 24 months (July 2025 – July 2027)
**Reports to**: RCST Secretary General
**Supervises**: Technical support to program and field staff, coordination with National Society structures and external partners

|  |
| --- |
| **JOB DESCRIPTION** |

### ****Position Summary****

The DRR Advisor will provide strategic and technical leadership to the implementation of Disaster Risk Reduction (DRR), Disaster Risk Management (DRM), and Disaster Law components of the HIP 2025–2027 project. The Advisor will ensure integration with national strategies (DRR, Climate Change, Resilience), alignment with international frameworks (IDRL, EW4ALL), and coordination with key stakeholders including CoES, REACT, CESDRR, and the National DRR Platform.

### ****Key Responsibilities****

#### ****1. Strategic Leadership and Technical Guidance****

* Lead the strategic design and operational implementation of DRR and DRM components under HIP 2025–2027.
* Provide expert guidance to ensure that project interventions align with national priorities (e.g., Climate Change Strategy, DRR Strategy), international standards (e.g., SPHERE, IDRL), and donor expectations (ECHO, IFRC).
* Promote integration of disaster law and climate resilience into national contingency planning and legal frameworks.

#### ****2. Program Development and Oversight****

* Support the review, development, and dissemination of multi-hazard contingency plans and standard operating procedures (SOPs) for national and regional stakeholders.
* Provide technical leadership on IDRL mainstreaming across cross-border legal framework development, MoU revision, and national DRM policy strengthening.
* Guide the implementation and harmonization of disaster response tools (NDRT curricula, simulation exercises, SOPs, etc.).

#### ****3. Capacity Strengthening****

* Lead the design and delivery of technical trainings for National Disaster Response Teams (NDRTs), RCST staff, and volunteers on risk reduction, preparedness, IDRL, and emergency response coordination.
* Strengthen institutional knowledge and capacity on legal preparedness and international disaster law through workshops, simulations, and on-the-job coaching.

#### ****4. EW4ALL and Risk Knowledge****

* Support RCST’s co-leadership role in Pillar 4 of the **Early Warning for All (EW4ALL)** initiative, ensuring implementation aligns with the national roadmap and focuses on **inclusive, community-centered early warning systems**.
* Integrate early warning messaging and dissemination protocols into RCST’s operational frameworks and community engagement activities.
* Collaborate with national stakeholders to strengthen last-mile connectivity and risk communication tailored for vulnerable groups.

#### ****5. Stakeholder Engagement and Advocacy****

* Serve as the focal point for coordination with the **National DRR Platform**, **CoES**, **CESDRR**, **REACT**, and other national/regional disaster coordination bodies.
* Engage actively with the Red Crescent Movement, UN agencies, and humanitarian clusters to promote alignment and synergy across DRR interventions.
* Provide technical support and advocacy for the adoption or revision of national policies and legislation related to disaster law and response coordination.

#### ****6. Monitoring, Evaluation and Learning****

* Support the establishment of robust indicators and tools to measure the impact of DRR, IDRL, and preparedness activities.
* Document lessons learned, best practices, and policy recommendations for both internal use and regional/global dissemination.
* Promote knowledge sharing by developing technical briefs, guidance documents, and case studies.

### ****Qualifications and Competencies****

#### ****Professional Experience****

* Minimum **10 - 15 years** of progressive technical experience in Disaster Risk Reduction, Disaster Law, Climate Change Adaptation, or related areas.
* Prior experience working on **multi-stakeholder**, **multi-country** or **cross-border** DRR or emergency preparedness initiatives.
* Experience in working with or alongside national government authorities, Red Cross/Red Crescent Movement, or international donor projects (especially ECHO-funded).

#### ****Technical Skills****

* Advanced expertise in **IDRL**, **early warning systems**, **contingency planning**, and **climate-informed risk reduction**.
* Strong knowledge of international humanitarian standards (SPHERE, Sendai Framework), national DRM policies, and regional coordination mechanisms (CESDRR, EW4ALL).
* Proficiency in M&E frameworks and tools, especially those integrating GIS, risk mapping, and vulnerability data.

#### ****Core Competencies****

* Strategic thinker with strong planning, coordination, and problem-solving skills.
* Excellent facilitation, advocacy, and communication skills.
* Fluency in **Tajik**, **Russian**, and **English** (written and spoken) is required.
* Strong cultural sensitivity and ability to work in diverse teams and settings.

#### ****Other Requirements****

* University degree in Disaster Management, Environmental Science, Law, Public Policy, or related field (Master’s preferred).
* Willingness to travel frequently to provinces and occasionally regionally.
* Strong commitment to the Fundamental Principles of the Red Cross and Red Crescent Movement.

Submission Details:

Applications should be sent detailed CV to the following email addresses by July 21, 2025.

• alisher.sdv@gmail.com

• mirovadilorom@gmail.com