**JOB DESCRIPTION**

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| **EMPLOYER INFORMATION** |

**Name**: Red Crescent Society of Tajikistan (RCST)  
**Address**: Tajikistan, Dushanbe city, 120 Umar Khayom Street, 734017

**Phone**: (992 37) 2240374

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| **EMPLOYMENT ELIGIBILITY** |

**Job Title**: Emergency Response Centers Field Coordinator  
**Duty Station**: Based in one of the RCST Emergency Response Centers (ERCs) – 4 regions  
**Duration**: 15 months (July 2025 – July 2027)  
**Time Commitment**: 50%  
**Reports to**: Head of Disaster Management Department and National Project Manager and   
**Works closely with**: RCST Regional Branch executive secretaries, NDRT members, EOC staff, DRR Advisor, Logistics and PMER teams

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### ****Position Summary****

The Disaster Law Officer will provide technical, coordination, and policy support for the effective implementation of disaster law components within the HIP 2025–2027. This includes supporting the development of a **regional legal framework for cross-border disaster response**, promoting **International Disaster Response Law (IDRL)** principles, contributing to the **review of contingency plans and DRM strategy** in Tajikistan, and strengthening **legal preparedness at national and regional levels**.

### ****Key Responsibilities****

#### ****1. Legal Analysis and Technical Support****

* Conduct legal and policy analysis to identify gaps in current national disaster management laws, regulations, and contingency frameworks.
* Support the drafting of amendments or proposals aligned with **IDRL guidelines**, national DRR strategies, and international humanitarian standards.
* Provide technical assistance for the development of a **regional legal framework** for cross-border disaster response in cooperation with CESDRR and emergency authorities of Central Asia.
* Ensure alignment of national regulations with the **Regional DRR Platform Roadmap** and the **EW4All national roadmap**, where applicable.

#### ****2. Stakeholder Engagement and Advocacy****

* Coordinate with key national stakeholders including the **Committee of Emergency Situations (CoES)**, **Ministry of Foreign Affairs**, Parliament, and the **National DRR Platform** to support legal reform processes.
* Support the organization and facilitation of **multi-stakeholder legal consultations**, public hearings, and technical workshops at national and regional levels.
* Engage with legal departments of partner organizations, civil society, and academic institutions to ensure broad consultation and ownership of disaster law initiatives.

#### ****3. Policy Development and Contingency Planning****

* Support the collaborative **review of Tajikistan’s DRM Strategy** and **multi-hazard contingency plans**, ensuring alignment with IDRL, climate adaptation, and gender inclusion principles.
* Assist in drafting or revising relevant sections of policy documents, memoranda, and operational agreements between RCST and national authorities (e.g., MoUs for EOCs or simulation protocols).

#### ****4. Knowledge Management and Learning****

* Contribute to the development of **policy briefs**, **legal bulletins**, and other knowledge products to strengthen RCST’s visibility and influence on disaster law issues.
* Document good practices and lessons learned from disaster law implementation under the HIP for sharing with IFRC and regional partners.
* Participate in relevant legal networks and contribute to peer learning at the **regional level**.

### ****Qualifications and Experience****

#### ****Essential Qualifications****

* National of the Republic of Tajikistan.
* Bachelor’s degree in Law, Public Policy, International Relations, or a related field (Master’s degree preferred).
* At least **5 years of professional experience** in legal analysis, policy development, humanitarian law, or disaster risk management.

#### ****Technical Skills****

* Familiarity with **IDRL**, **disaster-related legal frameworks**, and national emergency laws.
* Strong research, drafting, and legal interpretation skills.
* Ability to work with government and legislative bodies on law and policy reform.
* Strong communication and coordination skills in **Tajik, Russian, and English**.

#### ****Other Requirements****

* Knowledge of the institutional landscape of disaster management in Central Asia.
* Experience working with the Red Cross Red Crescent Movement or similar international organizations is an asset.
* Ability to travel to regions of Tajikistan and potentially to regional meetings in Central Asia.

Submission Details:

Applications should be sent detailed CV to the following email addresses by July 21, 2025.

• [alisher.sdv@gmail.com](mailto:alisher.sdv@gmail.com)

• [mirovadilorom@gmail.com](mailto:mirovadilorom@gmail.com)