

**TERMS OF REFERENCE**

**FOR THE NATIONAL SERVICE PROVIDER ON YOUTH ENGAGEMENT**

1. **SUMMARY**

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| **Project/s title** | Accountability-Capacity-Transformation (ACT)- supporting Civil Society Organizations in Tajikistan’s good governance for inclusive growth funded by European Union (EU) and DANIDA. |
| **Location** | Tajikistan, Sughd oblast (Panjakent) and Khatlon oblast (Nosiri Khusrav, Qubodiyon, Temurmalik, Vose and Shamsiddin Shohin districts) |
| **Duration** | June – Dec 2025 |
| **Background** | Mission East Emergency and Development (MEED) is an international non-governmental relief and development organization founded in Denmark in 1991 and working in Africa, Asia and the Middle East. Mission East has been engaged in humanitarian and development work in Tajikistan since 1997 and has been operating in Tajikistan for more than twenty-five years now, mainly implementing projects through local partners and through a self-implementation approach. It targets the most vulnerable and marginalized communities and groups in the hardest- to-reach locations to respond to their unmet needs.  MEED and its local partners have a decade-long track record of successfully implementing disability and inclusion and social protection programming in the most deprived and marginalized areas of Tajikistan. MEED’s efforts over the years have been geared towards strengthening both formal and informal civil society organizations (CSOs) to become empowered agents of change and key actors in governance and accountability in Tajikistan.  MEED and its CSO partner Nuri Umed, Mehrgon and Committee of Parents of Children with Disabilities (CoP Kulob) are currently implementing a joint project funded by the EU and DANIDA in Panjakent district of Sughd oblast and Qubodiyon, N. Khusrav, Temurmalik, Vose and Sh. Shohin districts of Khatlon oblast. One of the innovative components of the project is promoting participation and inclusion of youth with disabilities (YwDs). The project pays a special attention to Youth with Disabilities and will work to build close collaboration with Youth Committees and Youth Departments at district level for improvement of existing Youth Information Centres in the targeted locations including Temurmalik, Qubodiyon and Panjakent, making them accessible for marginalized youth, including youth with disabilities. The project aims to renovate and equip these Youth Information Centres based on identified needs. The Youth Centres will be linked to youth committee under local governments. This collaboration will help to attract young people to these centres and link them both during and after the end of the project, enabling YwDs to participate in these activities, particularly in the planned trainings, will aid the integration of YwDs into the mainstream youth environment, build their skills sets, and help them to be more competitive in the current labour market in Tajikistan. |
| **Project’s Objectives** | **Overall objective:** Strengthening the capacity and effectiveness of civil society actors in Tajikistan to engage in, advocate for and promote sustainable and equitable development, particularly for the most vulnerable and marginalized groups, such as people, youth, and children with disabilities (P/Y/CwDs).  **Specific objective:** Strengthening CSOs, CSO networks and other local partners stakeholders to work collectively for the sustainable fulfilment of the rights and entitlements of marginalized and ’left behind’ groups, such as people, youth, and children with disabilities |
| **Consultancy Purpose** | **The purpose:** The contracting Service Provider will coordinate and support engagement, participation and inclusion of YwDs and will be responsible for delivering the following tasks:   1. Advice, support and coordinate the setting up of Youth Information Centres, in the existing Youth Centres facilities (belonging to Youth Committees) at the district level in Kulob, N. Khusrav and Panjakent aiming at improving their conditions and equip them to facilitate skill development and training on digital literacy and making them easily accessible and user friendly for YwDs. 2. Develop and carry out inclusive learning courses and trainings for youth with disabilities on digital literacy, database management, data sharing, data security, effective and safe use of media and internet, and online job employment opportunities. 3. Facilitate access for YwDs and without disabilities to ‘easily accessible’ online job platforms 4. Provide ideas on voluntary involvement and membership of YwDs in Youth Platforms and CSOs. 5. Provide consultation and organize ‘summer’ camps to promote the social inclusion of marginalized youth (girls and boys), both with and without disabilities. 6. Provide monitoring and support to Youth Information Centres. 7. Conduct training on digital literacy for government officials in the target locations. 8. Submit a Summary Report with recommendations to MEED. |
| **Consultancy Objective(s)** | Ensuring engagement, participation and inclusion of marginalized youth in project target areas: Panjakent, N. Khusrav, Qubodiyon, Temurmalik, Vose and Sh. Shohin |
| **Consultancy Output(s)** | 1. 3 Youth Information Centers in Temurmalik, Qubodiyon and Panjakent districts furnished with IT equipment for safe, accessible and easy to use by YwDs 2. In-person and online training conducted for 180 P/YwDs for skills development in digital literacy, database management, data sharing, data security, effective and safe use of media and internet, and online job employment opportunities. 3. Voluntary involvement and membership of YwDs in Youth Platforms actively promoted in target districts 4. Access for YwDs and without disabilities to ‘easily accessible’ online job platforms is ensured. 5. The ‘summer’ camp’ to promote the social inclusion of marginalized youth (girls and boys), both with and without disabilities organized for 30 youth from the project target districts 6. Monitoring and support to Youth information Centers is ensured. 7. Training on digital literacy for government officials in the target locations is provided. 8. A Summary Report on the assigned activities prepared and submitted to Mission East with recommendations for future programming. |
| **Consultancy Scope of Work** | The consultancy work has been scoped approximately for 6 months, covering the period between July 1 and Dec 31, 2025 with possible extension. |
| **Logistical & budget** | Mission East will not pay per diems, transport, and accommodation costs for the field trips associated with the assignment. These costs are included in the Consultancy Service Fee. |
| **Background Information:** | The following documents and materials will be made available to the consultant: upon request   * Relevant MEED’s inclusion and CSO strengthening programme and project documents. * Relevant MEED’s strategy documents. |

**Application:**

Interested individuals/firms should send the following by email to [***procurement.tajikistan@missioneast.org***](mailto:procurement.tajikistan@missioneast.org)

•Service Providers Detail and Cover Letter

•Technical Proposal that includes steps, approaches, methodologies to be used in implementation of the task.

•Financial Proposal

•Examples of past works or links to any publications

•Proof of Relevant Experience

•Recommendations from past clients.

**Deadline for applications: Applications must be submitted by 20 June 2025, 10:00 a.m., Dushanbe time**