**Vacancy Announcement**

Welthungerhilfe was founded in Germany in 1962 as a non-profit making, non-denominational, and politically independent organization.

Welthungerhilfe (WHH) has been active in Tajikistan for 30 years, focusing on sustainable rural development and the eradication of hunger and malnutrition. As part of our initiatives, we are providing the population especially in rural areas with infrastructure to support skills development, improvement of living conditions and economic development.

General Data of the Position

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| 1. Job title: | **Project Engineer- Infrastructure** |
| 2. Reports to: | WHH’s Head of Programmes |
| 3. Duty Station: | Dushanbe/ Ishkashim, GBAO, Sangvor, Tajikistan |
| 4. Scope of the position | 100% (full time) |
| 5. Duration: | January 2025 – 31st December 2025 with possibility of extension |
| 6. Closing date for applications: | 06 January 2025 |

**Objectives and General Responsibilities**

Deutsche Welthungerhilfe e.V. (WHH) is currently looking for a qualified and motivated person for the position of **Project Engineer- Infrastructure**. The Project Engineer, – Infrastructure will support the WHH’s Head of Programmes in monitoring the various infrastructure that WHH and its partners implement in the framework of various projects in the territory of Tajikistan. He/she will develop and put in place effective processes and procedures for the technical supervision of construction, contractors/labour, construction machinery and warehousing.  In addition, the He/she will ensure that safety regulations and the environmental and sanitation plans are adhered and that all activities are conducted in accordance with WHH General Conditions of Contract and national laws and building codes.

In 2025 and until June, 2026, the tasks under this position shall, for the most part (approximately 70%), will consist of monitoring the construction of a new TVET building, which will be handed over to the inventory of the Committee for Primary and Vocational Education under the President of RT.  The Engineer will also monitor the quality of any other construction that WHH’s partners undertake in various projects. Specifically, on the TVET Center construction, the role of the Project Engineer- Infrastructure, is to guide and monitor the resident engineer and the contractor in delivering the construction works with good quality and within the timeframe of the project. The Project Engineer will coordinate with the Design Institute, to  ensure that the construction progresses is done according to the design.

**Duties and area of responsibility**

1. Oversight and participation in the technical and financial tender evaluation by the responsible Design Institute, support in drafting a recommendation for contract award, contract negotiations and contracting of a private sector construction company;
2. Monitor safety trainings and the respect of safety measures according to donor requirements;
3. Set up and maintain a monitoring plan for the construction along agreed technical, environmental and social standards;
4. Ensure all team members are properly orientated on: the technical designs, roles and responsibilities of each stakeholder, the milestones which will be approved and certified, the payment milestones, work plan, and expectations in terms of quality of work.

**During implementation, the Project Engineer-Infrastructure monitors the following:**

1. regularly monitor construction works according to the monitoring plan and the quality specified in the BOQ, technical specification and acceptable local standards until issuance of the acceptance certificate
2. provide guidance and direction to contractors ensuring their compliance with applicable regulations, standards, and codes
3. oversee and regularly review engineering processes and resources to maximize efficiency and productivity
4. coordinate with WHH and contractor to resolve issues that arise during project execution
5. conduct technical reviews of engineering drawings, plans, and specifications
6. ensure contract management files are always updated and that all contract issues are promptly addressed, and Head of Programmes always kept aware and that potential breach in contract by WHH is avoided
7. ensure the conduct of monthly Construction progress review meetings at all construction sites and with participation of all key stakeholders
8. support with the financial management of the project as well as in the reporting requirements towards PATRIP Foundation and other donors
9. support with adjusting designs should any last-minute changes be effected, hence a profound knowledge of respective design software is required
10. coordinate and accommodate donor’s visits in coordination with WHH and the PATRIP Foundation
11. undertake any other design and monitoring work as requested by the CD/Head of Programmes
12. Together with the design institute, and the contractor, agree on milestones for approval of works, and issue provisional completion certificates for milestones successfully achieved.

**Upon completion of the construction:**

1. Monitor and approve the final works of the contractor, and issue certificates of completion.
2. Prepare and participate in the system’s check of local authorities according to national laws
3. Prepare and conduct hand over of the infrastructure to the TVET management and the Committee for primary and vocational education under the president
4. Facilitate the development of a maintenance plan for the infrastructure in participatory way with representatives of the TVET centre and the Committee for Vocational and Primary Education
5. On-site support to TVET implement the maintenance plan

**Other project related responsibilities**

1. Provide technical support to WASH projects, including the WASH system strengthening outcome, as necessary.
2. Carry out project related activities such as report writing, coordinating and carry out his/her part, in logistics and procurement and finance related activities of the projects assigned to him/her
3. Ensure good donor relations, participate in donor meetings, visits, etc.
4. Coordinate with other WHH technical colleagues to ensure quality project implementation.

**Education and technical skills**

1. University degree in civil engineering. Additional degree in construction management is an asset.
2. Registered by the relevant authorities to practice civil engineering and approve of works and drawings.
3. Good knowledge of Microsoft Office, especially: Word, Excel, Power Point, and internet applications
4. Proficient in use of design software such as AUTOCAD and Revit

**Professional Experience**

1. Expertise in civil engineering with not less than 10 years’ professional experience in similar internationally funded construction / engineering projects and familiar with requirements of construction, its surroundings and equipment.
2. Experience with constructions for public use/ governmental inventoried constructions incl. approval procedures.
3. Proven ability to manage the detailed planning, tendering as well as implementation and work supervision of projects of this nature;
4. Experience with heating systems, ventilation, electrical installation, solar power would be an asset.
5. Experience in building, design, construction supervision, contract management and management during the defect liability period.
6. Experience in implementation of donor-funded projects, ideally experience regarding PATRIP’s procurement processes.
7. Familiarity with the cultural context and work experience in GBAO, minimum in Tajikistan of 5 years
8. Ability to read and interpret drawings
9. Engineering Surveying skills
10. Technical knowledge and experience in testing various materials, parameters, such as optimum moisture density, strength of materials, and interpretation of results.
11. Proficient in project management, and construction site supervision and monitoring

**Language Skills**

Tajik and Russian language skills (proficiency level), English language skills (advanced level)

**Computer Skills**

Good knowledge of Microsoft Office, especially: Word, Excel, Power Point, and internet applications

**Personal Skills**

1. Ability to pay attention to details.
2. Able to take initiative and act proactively.
3. Proven analytical skills.
4. Flexible and able to work in difficult environment.
5. Ability to build the skills and capacity of others.
6. Ability to work with others in a team.
7. Gender sensitive
8. Willingness to learn and share new knowledge.
9. Ability to act professionally and with integrity.
10. Proven ability to communicate clearly with peers and superiors.
11. Have a valid driving license

**Qualified women and men are encouraged to apply!**

Interested persons should submit Сover letter and an updated CV including educational qualifications, contact number and contact details of at least two professional references to:

r[b.tjk.dushanbe@welthungerhilfe.de](mailto:Rb.tjk.dushanbe@welthungerhilfe.de) and [daler.afzalov@welthungerhilfe.de](mailto:daler.afzalov@welthungerhilfe.de)

Only shortlisted candidates will be contacted for an interview.