|  |
| --- |
| Job application form KOICA TAJIKISTAN OFFICE  |

|  |
| --- |
| **1. Personal information**  |
| Full name |  |
| Residence address |  |
| Contact information  | Mobile phone number  | E-mail  |  |
| Additional phone number  |  |

|  |
| --- |
| **2. Trainings**  |
| Please describe your experience (trainings / courses / programs) that would be useful to you in this position  |
| **Type of Program**  | **Title and content** | **Period of study** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Detailed description:** |
| Minimum 500 words Maximum 1,000 words |
|  |
| **3. Education** |
| \* Please tell us about your education (higher / technical). |
| **Education document** | **Place of study** | **Date of graduation**  | **Education document** | **Place of study** | **Date of graduation** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |
| --- |
| **4.** **Additional skills (for example, knowledge of foreign languages)** |
| \* Please describe your additional skills (for example, knowledge of languages) that would be useful to you in this position |
| **Foreign language** | **Proficiency level** | **Certificate** | **Number of points** | **Date of receipt of the certificate** |
| Tajik |  |  |  |  |
| Russian |  |  |  |  |
| English |  |  |  |  |
| Korean |  |  |  |  |

|  |
| --- |
| **5. Other information** |
| \* Please describe your experience that would be useful to you in this position. |
| **Select the desired**  | **Organization** | **Responsibilities** | **Work period** | **The content of the work** |
| □ experience□ career |  |  |  |  |
| □ experience□ career |  |  |  |  |
| □ experience□ career |  |  |  |  |
| □ experience□ career |  |  |  |  |
| \* Please tell us about the main types of activities that may be associated with this position |

|  |
| --- |
| **6. Please write a self-presentation about yourself in English****(Your personal and professional qualities)** |
| Minimum 500 words Maximum 1,000 words |

|  |
| --- |
| **7. Please write in detail action plan for the task and your position** |
| Minimum 500 words Maximum 1,000 words |

|  |
| --- |
| **8. Please describe your relevant experience in this field** |
| Minimum 500 words Maximum 1,000 words |

|  |
| --- |
| **8. Please describe your career development plan** |
| Minimum 500 words Maximum 1,000 words |

 **I confirm the accuracy of my personal information.**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**